
MEMBER MANAGEMENT COMMITTEE

Meeting to be held in Civic Hall, Leeds on
Tuesday, 18th November, 2008
at 5.00 pm

MEMBERSHIP

Councillors

J Dowson
P Gruen
T Hanley
M Lyons

M Hamilton
S Bentley

J Procter (Chair)
G Latty

T Leadley

A Blackburn

A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

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3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATIONS OF INTERESTS</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct</p>	
5			<p>MINUTES</p> <p>To approve as a correct record the minutes of the meeting held on 8th October 2008.</p>	1 - 6
6			<p>AREA BASED PARTNERSHIPS</p> <p>To consider the report of the Director of Environment and Neighbourhoods seeking to establish the principle of allowing the council's Area Committees to appoint elected members from the Area Committees on to the local, district, partnership groups of Leeds Initiative</p>	7 - 14
7			<p>APPOINTMENT OF NEW TRUSTEES TO THE ARCHBISHOP MARGETSON TRUST FUND</p> <p>To consider the joint report of the Assistant Chief Executive(Corporate Governance) and Director of Resources seeking either Members' approval of the appointment of a new group of trustees (drawing on representatives of Drighlington Parish Council and Drighlington Primary school with Leeds City Council being represented by a local ward member) or referral of the matter to the appropriate Area Committee.</p>	15 - 18

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8			<p>MEMBERS IT SUPPORT</p> <p>To consider the joint report of the Chief Democratic Services Officer and the Head of ICT Services report providing Members with an update on ICT issues including a position statement with respect to the distribution of PDAs (Personal Digital Assistants) to Members and on the actions taken by Corporate ICT Services to improve the service provision to Members</p>	19 - 24
9			<p>CASEWORK IT SOLUTIONS FOR MEMBERS AN APPRAISAL OF OPTIONS</p> <p>To consider the report of the Chief Democratic Services Officer outlining the “options” for procuring, developing and adapting an IT system to support elected Members with their casework.</p>	25 - 38
10			<p>MEMBERS LEGAL EXPENSES INSURANCE</p> <p>To consider the joint report of the Assistant Chief Executive(Corporate Governance) and Director of Resources advising Members of further developments in relation to the insurance arrangements for legal representation and to set out possible alternatives to the current insurance arrangements. Members of the Committee are asked to consider the contents of the report and consider if alternative arrangements are merited.</p>	39 - 46

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11			<p>REVIEW OF STANDARDS COMMITTEE PROCESSES</p> <p>To consider the report of the Assistant Chief Executive(Corporate Governance) responding to a request from the Committee regarding the Member conduct regime since its transfer to the authority in May 2008 and advising the Committee of the current review of the Standards Committee procedures to assess complaints against Members. The report provides details of the consultation process as part of that review, and invites comments from the Committee to inform the review.</p>	47 - 78
12			<p>STANDARDS COMMITTEE MEMBERSHIP ISSUES</p> <p>To consider the report of the Assistant Chief Executive(Corporate Governance) outlining the difficulties with the current membership of the Standards Committee, and to make proposals to resolve these difficulties. This report provides two options for increasing the overall membership of the Committee, and also proposes substitute arrangements for the Leeds City Council Members on the Committee.</p>	79 - 86
13			<p>CODES OF CONDUCT FOR LOCAL AUTHORITY MEMBERS AND EMPLOYEES: A CONSULTATION.</p> <p>To consider the report of the Assistant Chief Executive(Corporate Governance) advising Member Management Committee of the Communities and Local Government consultation paper published on 1st October 2008.</p> <p>The report also invites comments from Member Management Committee on the questions posed in the consultation paper and on the consultation process outlined within the report.</p>	87 - 140

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14			<p>LOCAL AUTHORITY APPOINTMENTS TO OUTSIDE BODIES</p> <p>To consider the report of the Chief Democratic Services Officer in relation to Member appointments to Outside Bodies.</p>	141 - 152